

BURLINGTON CURLING CUB – MEN’S DAY SECTION BY-LAWS

Article # 1 Section Name

The name of the Section shall be “The Burlington Curling Club Men’s Day Section”

Article #2 Section Objective

The Objective of the Section is to encourage men to participate in the sport of curling in an environment of fun and fellowship.

Article #3 Membership

Membership in the Section will consist of men who are paid-up members of The Burlington Curling Club and who wish to participate in the Section’s curling program.

Article #4 Board of Directors

(a) Board Size and Term of Office

A Board of Directors, consisting of up to nine (9), but no fewer than six (6) Section Members, or other Club members in good standing, duly elected by The Membership shall manage the Section. Directors shall normally serve for a Period of three (3) years. A Director may complete his term of office as a Burlington Curling Club Social Member.

(b) Board Quorum

At meetings of the Board of Directors, a quorum shall be a majority of the Directors. The majority must include the President or Vice-President.

(c) Board Vacancies

In the event of a vacancy, the Board of Directors may appoint a Section Member, or other Club member in good standing, to fill the vacancy. If the vacancy is more than one (1) year, the membership must approve the appointment at the next Annual General Meeting.

(d) Board Election

Elections to the Board of Directors shall normally be at the Annual General Meeting. Directors who have concluded their terms shall retire. Directors, whose term of office has expired, are eligible for re-election for one (1) additional three (3) year term.

(e) Duties of the Board

The duties of the Board are:

- (i) Appoint the Section Officers: President, Vice-President, Secretary and Treasurer

- (ii) Open bank accounts for the proper custody of the Section funds. Signing Officers shall be the Treasurer and any one of the following: The President, Vice-President or Secretary.
- (iii) Appoint four (4) Committee Chairmen (Games, Bonspiel, Interclub, Sponsorships), whom, along with the Past President, shall provide the balance of the Board of Directors, to ensure the successful attainment of the Section's objectives.
- (iv) Appoint an auditor, outside of the Board of Directors, who shall audit the Section's financial records and sign a financial report, which will be presented at the Annual General Meeting by the Treasurer.
- (v) Prepare, if deemed necessary, amendments to existing By-Laws for ratification by the Section members at a General Meeting.
- (vi) Maintain a regular liaison with the Board of Directors of the Burlington Curling Club.
- (vii) Prepare and submit reports, if deemed necessary, on Section activities to the Members at the Annual General Meeting.

Article #5 Duties of the Officers

(a) President

The President shall preside at all meetings of the Board of Directors and General Meetings. At meetings of the Board of Directors, where a vote is taken, the President only votes to break a tie. The President shall be, ex-officio, a member of all Section Committees.

(b) Vice-President

In the absence of the President, the Vice-President shall discharge the duties of the President.

(c) Secretary

The Secretary shall attend all meetings of the Board of Directors, and General Meetings of the Section. The Secretary shall prepare an agenda for such meetings and shall maintain proper records of all meetings. Additionally, the Secretary shall cause proper notice of all General Meetings and the Board of Directors Meetings to be issued.

(d) Treasurer

The Treasurer shall be responsible for keeping proper financial records of all Section receipts and expenditures. He shall prepare and submit for approval, financial statements and other relevant information at each meeting as may be required by the Board of Directors. He shall

also make all Section financial matters available to the auditor on an annual basis and present an audited financial report to the Section Members at the Annual General Meeting.

(e) Committee Chairmen

The duties of the Committee Chairmen are detailed in a separate document entitled Responsibilities of the Men's Day Executive, dated Feb. 16, 2011; rev. Dec. 08, 2020.

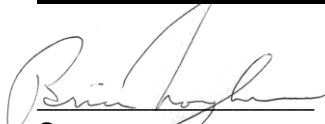
Article #6 Duties of the Past-President

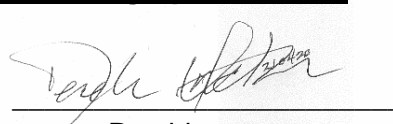
- (a) The immediate Past-President, if he is not a Director, shall be an ex-officio Member of the Board of Directors and Chairman of the Nominating Committee. He shall recommend, after due consultation, a slate of candidates who are Members of the Section or other Club members in good standing, for the open positions on the Board of Directors to the membership at the Annual General Meeting.
- (b) The immediate Past-President may also receive nominations from the floor for the open positions, subject to the consent of the nominee and there being a seconder in support of the nomination. Should there be more nominations than open positions, the Past-President shall call for a vote. The required number of candidates who receive the greatest number of votes shall be elected to the Board of Directors.
- (c) If the immediate Past President is a Director, the Past President prior to him shall carry out the duties of the Past President.

Article #7 General

- (a) The fiscal year end for the Men's Day Section shall be April 30th.
- (b) The Annual General Meeting shall be held prior to April 30th.
- (c) The Board of Directors shall determine entry fees, prize amounts and game schedules for Section Events. Suggestions or concerns in this area should be directed to the Section President.
- (d) Matters pertaining to Club membership, operations and charges, common to all Sections, should be directed to the Club Manager or the Club President.
- (e) At all Membership Meetings, each Member, if present shall be entitled to vote. There shall be no voting by proxy.

As Amended at the Annual General Meeting April 20, 2021.


Secretary


President